

# TALKING RULES

## ACTIVITY NAME: THE TALKING RULES

### *Purpose*

Students need know what is expected of them when they speak in small groups, large groups or as individuals. Talking rules go hand in hand with listening skills.

### *Strategies*

Signed Makaton (Auslan as you speak), finger cues and visuals (posters) could support this lesson.

### *Resources*

- Talking rules posters

### *Instructions*

1. The teacher explains purpose of activity- to learn how we need to behave when we are talking to others.
2. Introduce rules one at a time explaining why each one is important.  
“The first rule is look at the audience.”  
Teacher models looking at the roof as they explain that when you talk to people you should look at them. Stop and look at the students and ask: “When I was looking at the roof, what did you think or want to do? I bet most of you looked up at the roof, and a lot of you probably felt like you didn’t need to listen any more. When you are talking to people, you need to look at them so that they know you are concentrating on them. It is rude if you do not look at your audience.”
3. “The second rule tells you that you need to talk loudly. This does not mean to yell, but if you talk like this (demonstrate a child telling news whispering), can everyone hear you? You need to remember to speak in a volume that the people can all hear.”  
Review rules.
4. “The third rule is to use a clear voice. A lot of people put their hands over their mouth or put their hair in their mouth that blocks their voice (demonstrate). Is it easy to listen to a person who talks like that? No!”  
Review rules.
5. “The fourth rule is to speak slowly. I will show you how some people talk (model very fast news telling). Could you understand and hear everything that I said? No! You don’t need to talk as slowly as a snail, but you do

need to speak at a speed that makes it easy for people to listen. It is a speaker's job to make it easy for people to listen and understand what they are saying."

Review rules.

6. "The last talking rule is to speak in full sentences. This is very important. A lot of students like to answer with one word, and that does not give very much information. It is ok to take a few seconds to work out a sentence in your head before you answer."

Review all 5 rules.

7. Whenever the opportunity presents, review a speaker's performance, as a class check if they spoke loudly, clearly, slowly, did they look at the listeners, and did they use full sentences. The speaker can also review the listeners' performance according to the 5Ls.

### ***Your Notes***